

Minutes of the Board of Public Works Meeting of September 14, 2009

A meeting of the Board of Public Works was held on Monday, September 14, 2009 at 3:30 p.m. at the Division of Public Works, Administration and Engineering office large conference room, 9 Riverside Street, Nashua, NH 03062.

Members Present

Mayor Donnalee Lozeau, Chair
Tim Lavoie, Vice Chair
Daniel Gagnon, Commissioner
Don Dyer, Commissioner
Tracy Pappas, Commissioner

Leon Kenison, P.E., Director of Public Works
Jeanne Walker P.E., Deputy Manager, Engineering
Scott Pollock, Superintendent, Street Department
Lisa Fauteaux, Superintendent, Solid Waste
Nick Caggiano, Superintendent, Parks & Recreation
Mario Leclerc, Superintendent, WWTF
Wayne Husband, Superintendent, Traffic & Parking
Joe Mendola, Street Construction Engineer
Bill Keating, Wastewater Project Engineer
Kathie Berube, DPW Administrative Assistant III

David Deane, Alderman at Large, BPW Liaison

Chair Lozeau opened the meeting at 3:35 p.m. and stated that all members were present including Aldermanic Liaison David Deane.

Chair Lozeau stated that Public Comment was missing from the Agenda and asked that it be added as item II. A. Public Comment.

The board concurred.

MOTION: Commissioner Pappas to approve the Agenda as presented.

SECONDED: Commissioner Dyer.

MOTION CARRIED: Unanimously.

II. MOTION: Commissioner Pappas to approve the Minutes of the Board of Public Works meeting of August 3, 2009.

SECONDED: Commissioner Dyer.

**Correction to the Minutes of the Board of Public Works meeting of August 3, 2009. - Let the record show: Commissioner Pappas was present.*

MOTION CARRIED: Unanimously.

II. A. Public Comment- N/A

III. Representatives from the AFSCME, Local 365 and UAW Clerical/Technical and Profession Units Local 2232 were present and endorsed the approved union contracts with the Mayor and Board of Public Works.

IV. Aldermanic Referrals

A. R-09-216- NAMING THE LOWER FIELD AT KIRKPATRIC PARK "DAVID DRESCHER FIELD".

Aldermanic Liaison David Deane praised David Drescher for his strong dedication to youth baseball and supports the referral to naming the lower field at Kirkpatrick Park, "David Drescher Field."

B. O-09-71- REASSIGNING PARKING FUNCTIONS FROM THE TRAFFIC ENGINEERING DEPARTMENT TO TRANSIT (AMENDED-HANDOUT)

Chair Lozeau presented a handout of the Amended Ordinance referral O-09-71- CREATING A NEW TRANSPORTATION DEPARTMENT IN THE COMMUNITY DEVELOPMENT DIVISION

MOTION: Commissioner Dyer to forward a favorable endorsement to the Board of Aldermen of O-09-71.

SECONDED: Commissioner Pappas.

MOTION CARRIED: Unanimously.

C. R-08-63- AUTHORIZING THE MAYOR AND CITY TRASURER TO ISSUE BONDS NOT TO EXCEED THE AMOUNT OF FOUR MILLION FIVE HUNDRED THOUSAND DOLLARS (\$4,500,000) FOR THE PURCHASE, REPAIR, RENOVATION, AND IMPROVEMENT OF VARIOUS CITY BUILDINGS

MOTION: Commissioner Dyer to forward a favorable endorsement to the Board of Aldermen of R-08-63.

SECONDED: Commissioner Pappas.

Chair Lozeau discussed the purpose of this referral coming before the Board of Public Works and explained that is was because the Parking Garages come under the Division.

MOTION CARRIED: Unanimously.

V. Engineering Department

A. MOTION: Commissioner Dyer to approve the Residential Wastewater Service Permits and Fees as submitted.

SECONDED: Commissioner Pappas.

Aldermanic Liaison, David Deane asked how the Residential Wastewater Service Fees are calculated and what do they include.

Jeanne Walker, Manager of Engineering explained that \$295.00 is set by Ordinance and that it includes the connection from the city sewer to the property line.

Further discussion was had regarding the calculation of fees.

Chair Lozeau requested that Director Kenison prepare a synopsis of the Wastewater Service Fees for the next scheduled meeting in October.

MOTION CARRIED: Unanimously.

B. MOTION: Commissioner Pappas to approve change order # 1 to the construction contract for the Sidewalk Program Lund Road, Phase 1 and South Main Street to Mill City Contracting of Derry, NH in the amount of \$34,000. Funding for this change order will be through account #653-20, Capital Improvements, FY 2008 Sidewalk Program in the amount of \$34,000.

SECONDED: Commissioner Lavoie.

A discussion was had regarding the change order request.

OPPOSED: Commissioner Dyer.

MOTION CARRIED: Majority.

- C. **MOTION:** Commissioner Gagnon to approve a change order to Park Construction Corporation's contract on the Miscellaneous Sewerage Improvements 2009 project in the amount of \$80,000. Funding for this change order is available in 792-59232-0-3795, Sewer Construction \$65,920 and 953-45035-0-5331 Paving \$14,080.
SECONDED: Commissioner Pappas.

A discussion was had regarding the contract cost to move mailboxes.

MOTION CARRIED: Unanimously.

- D. **MOTION:** Commissioner Pappas to award the contract to A & W Maintenance Inc. for construction services for the 2009 Sewer Manhole Rehabilitation Project in an amount of \$15,150. Funding for this contract will be through account 792-59231-3744, Capital Improvements Sewer Structures.
SECONDED: Commissioner Dyer.

Engineer Keating discussed the rehabilitation project with the board.

MOTION CARRIED: Unanimously.

- E. **MOTION:** Commissioner Pappas to accept and place on file item E Informational: Haines Street Sewer Separation/ARRA Stimulus Package project Construction.
SECONDED: Commissioner Gagnon.
MOTION CARRIED: Unanimously.

- F. **MOTION:** Commissioner Pappas to accept and place on file item F. Informational: Storage Facilities for Burke Street CSO and Farmington Road CSO.
SECONDED: Commissioner Dyer.

Engineer Walker and Chair Lozeau discussed details of the contract with the board.

MOTION CARRIED: Unanimously.

- G. **MOTION:** Commissioner Pappas to accept and place on file item G. Informational: Pavement Restoration for Street Openings Pilot Program.
SECONDED: Commissioner Lavoie.

Street Construction Engineer, Joe Mendola informed the board that a portion of #38 Amherst Street is part of the sewer rehabilitation program and is scheduled for the spring of 2010.

MOTION CARRIED: Unanimously.

- H. **MOTION:** Commissioner Pappas to accept and place on file item H. Informational: Update on Paving Program Status
SECONDED: Commissioner Lavoie.
MOTION CARRIED: Unanimously.

- I. **MOTION:** Commissioner Gagnon to accept and place on file item I. Informational: Update on Stormwater and Drainage Program.
SECONDED: Commissioner Lavoie.
MOTION CARRIED: Unanimously.

- J. **MOTION:** Commissioner Gagnon to approve a request from Lexington Excavation, LCC of Bedford, NH for a Drainlayer's License in accordance with Nashua City Code 255-19 Issuance of Drainlayer's license.
SECONDED: Commissioner Dyer.
MOTION CARRIED: Unanimously.

VI. Traffic/Parking Department

- A. MOTION:** Commissioner Pappas to accept and place on file item A. Informational: The Traffic Department has selected two (2) test sites to compare alternative pavement marking treatments along Amherst Street and Main Street.
SECONDED: Commissioner Gagnon.

A discussion was had regarding pavement markings and the various treatment applications that were tested and applied.

MOTION CARRIED: Unanimously.

VII. Wastewater Treatment Facility

- A. MOTION:** Commissioner Pappas to approve the User Fee Warrants as presented.
SECONDED: Commissioner Dyer.
MOTION CARRIED: Unanimously.
- B. MOTION:** Commissioner Gagnon to approve the selection of Jason Hayden for the position of Collection System Operator, Wastewater Treatment Facility effective September 21, 2009. Starting rate of pay is \$19.60 hourly/\$40,768/yrly. Funding for this position is located in the FY2010 Wastewater Budget #802-11517-8330-8700.
SECONDED: Commissioner Pappas.

Superintendent Leclerc explained that this position had been vacant for over a year because there were no internal qualified candidates and that a certification needed to be obtained for this position. He added that the test for the certification was but once a year in May. City employees took and passed the exam thereby qualifying them for the position. Interviews were had and the most senior qualified employee was selected to fill the position.

OPPOSED: Commissioner Dyer.
MOTION CARRIED: Majority.

- C. MOTION:** Commissioner Pappas to accept and place on file, item C. Informational: Email of appreciation from Nashua Fire Rescue.
SECONDED: Commissioner Lavoie.
MOTION CARRIED: Unanimously.

VIII. Street Department

- A. MOTION:** Commissioner Gagnon to approve the contract for winter road salt to Granite State Minerals of Portsmouth NH at the bid price of \$54.53 per ton. Total amount of this purchase order will be for 8300 tons for a dollar value of \$452,599. Funding for this purchase is found in the FY2010 Street Department Budget in Account #553-45260-7163-00 Road Salt in the amount of \$540,000.
SECONDED: Commissioner Pappas.

Superintendent Pollock explained that the City participated in the new aggregate purchasing program with the State of New Hampshire resulting in a reduced price of salt from \$67 per ton to a bid price of \$54.53 per ton.

MOTION CARRIED: Unanimously.

- B. Motion:** Commissioner Gagnon to approve a second contract for winter road salt to Morton Salt of Chicago, IL at the offered price of \$53.46 per ton. Total amount of this approval is not to exceed 1635 tons at a dollar value of \$87,401. Funding for this purchase is found in the FY2010 Street Department Budget in account #553-45260-7163-00 Road Salt in the amount of \$540,000.

Superintendent Pollock explained that the City finds an advantage to having two salt contracts in place to protect against a shortage of material. He added that the primary supplier would be Granite State but this contract would allow for timely delivery if Granite State should be unable to deliver the material.

- C. MOTION:** Commissioner Pappas to approve the purchase of one MacLean Engineering MV Sidewalk Tractor with blower, salt spreader, plow, high flow pump and factory installed AC unit from the low bidder, MB Tractor in Plaistow, NH for the amount of \$96,937. Funding for this purchase is found in two accounts; the Street Department Operations Budget for FY 2010 in Account #553-68008-6930-00 in the amount of \$62,415 and in CERF Account #9864-68008 Sidewalk Tractors in the amount of \$54,455.00.

SECONDED: Commissioner Lavoie.

MOTION CARRIED: Unanimously.

- D. MOTION:** Commissioner Pappas to approve the purchase of one compact articulated wheel loader from the sole bidder, Woods CRW Corp. of Hooksett, NH in the amount of \$47,715. Funding for this purchase is found in two accounts; Account Escrow 09-210 in the amount of \$26,039 and 2008 CDGB Funds in the amount of \$24,000.

SECONDED: Commissioner Lavoie.

Contract Coordinator, Kathie Conti provided an account number.

The account numbers for this purchase are #590-23553-6930 & 374-07297-7223-7110.

It was discussed that this piece of equipment needed to be used for CDBG areas.

MOTION CARRIED: Unanimously.

- E. Motion:** Commissioner Pappas to approve the selection of Jennifer Norton for the position of Administrative Assistant II, Street Department and Traffic Department effective September 15, 2009. Starting Rate of pay to be \$15.47 per hour or \$32,178 per year. Funding for this position is found in the FY2010 Street Department Budget in Account #553-12128-6375 in the amount of \$23,985 and in the Traffic Department in Account #555-11024-6375 in the amount of \$36,434.

SECONDED: Commissioner Gagnon.

Commissioner Dyer stated that the compensation for the position compared to the responsibilities was not acceptable and that the position should pay more.

MOTION CARRIED: Unanimously.

- F. MOTION:** Commissioner Pappas to accept and place on file item F. Informational: Letter of thanks from the Touch-A-Truck event organizer.

SECONDED: Commissioner Gagnon.

MOTION CARRIED: Unanimously.

- G. MOTION:** Commissioner Pappas to approve the hiring of Mr. Roy E. Sorenson to the position of Operations Manager at the Street Department, effective September 21, 2009. Starting Salary to be \$67,075.40 per year. Funding for this position is found in the Street Department Operating Budget under #553-11078-6375-00 in the amount of \$73,226.

SECONDED: Commissioner Gagnon.

Commissioner Deane was concerned that it was going to be a challenge to train Mr. Sorenson in the short time before Superintendent Pollock retires from the City.

Commissioner Pappas asked that she be included when interviewing for Superintendents.

Chair Lozeau mentioned that the Sidewalk Committee would be coming forth with a presentation for the Board of Public Works as well as to the Infrastructure Committee.

IX. Solid Waste Department

A. MOTION: Commissioner Pappas to accept and place on file item A. Informational: The Solid Waste Department is recommending that the City continue to use Integrated Paper Recycling (IPR) for our recyclables.

SECONDED: Commissioner Dyer.

MOTION CARRIED: Unanimously.

B. Discussion: Solid Waste Department Policies and Procedures

A brief discussion was had regarding pending State legislation regarding the proposed Solid Waste Department Policies and Procedures.

Chair Lozeau informed the board that Superintendent Fauteaux has some suggestions to share and that a special meeting would be scheduled for further discussion.

X. Parks & Recreation Department

A. MOTION: Commissioner Pappas to accept and place on file item A. Informational: Holman Stadium Staffing.

SECONDED: Commissioner Lavoie.

A discussion was had regarding Holman Stadium staffing.

Commissioner Dyer requested that the Stadium be shut down except for mowing.

Chair Lozeau and Superintendent Caggiano explained the necessities of winterization, electricity and water.

Commissioner Dyer requested that he become a member of the Holman Stadium Advisory Committee if not another member of the Board of Public Works commission.

OPPOSED: Commissioner Dyer.

MOTION CARRIED: Majority.

B. Discussion: Update Greeley Park Bandshell

A discussion was had regarding the Greeley Park Bandshell and the level of noise concern from the Park's abutters.

Chair Lozeau informed the board that it was brought to her attention that the panels in the Bandshell are incomplete and that they could possibly be contributing to the chronic noise issue coming from the Park. She added that there was a hold on scheduling any new events that weren't on the books for the rest of this year and that at this time they were still looking into it.

Commissioner Lavoie suggested that Commissioner Pappas be appointed to the Bandshell Committee.

XI. Administration

A. MOTION: Commissioner Pappas to approve Amendment No.3 to the Nashua Regional Planning Commission (NRPC) contract on the Broad Street Parkway to extend the environmental reevaluation in the amount of \$74,291.00. Funding for this amendment will be through account #753-3740, Broad Street Parkway Construction Project.

SECONDED: Commissioner Gagnon.

OPPOSED: Commissioner Dyer.
MOTION CARRIED: Majority.

B. MOTION: Commissioner Pappas to eliminate the Business Coordinator positions as part of the Division of Public Works Administrative Reorganization.
SECONDED: Commissioner Lavoie.

Chair Lozeau presented a handout of a draft organizational chart.

OPPOSED: Commissioner Dyer.
MOTION CARRIED: Majority.

XII. Director's Report

Director Kenison reviewed and discussed the Director's Report with the board.

XIII. Commissioners Comments

Chair Lozeau passed out a copy of the Wastewater Treatment Plant Operations Audit Report and mentioned it would be discussed at the next board meeting.

Alderman Deane mentioned that Dube Field looks great.

MOTION TO ADJOURN: Commissioner Pappas at 6:15 p.m.
SECONDED: Commissioner Lavoie.
MOTION CARRIED: Unanimously.

XIV. Non-Public (if applicable) - N/A

Transcribed by
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